

This Toolkit is designed for the care sector employers (Disability, Aged Care and Home Services) across the Illawarra and South Coast to ensure they have access to specialists to help fill jobs and support skill development for new employees and the current workforce.

TIPS FOR ATTRACTING & RETRAINING A SKILLED WORKFORCE



Draw on the support of recruitment specialists listed in this Toolkit



Discuss opportunities for additional wage incentives with the contacts in this Toolkit



Ensure your recruitment and onboarding processes are supportive for all new workers



A good start improves retention - Allocate a mentor or buddy to help new employees when they start



Ensure you sell the full benefits, flexible hours, salary packaging, career advancement, employment continuity



Discuss the funding available for skills training, traineeships and apprenticeships with the contacts in this Toolkit



Sign up to the Care Careers project and online HUB designed to support your attraction and recruitment efforts

For more tips, tools and templates check out ww.careforcehub.com

Recruitment Specialists

Employment services across the Illawarra and South Coast are available help you. These services have many people looking for work who have current skills and some experience relevant to the care sector. There are a range of initiatives in place to support employers including wage subsidies and post placement support and mentoring. The recruitment specialist organisations below are available to assist, and local contacts are as follows:

Employment Specialists

Includes pre-employment programs

MBC Employment
Samantha Dale
P: 02 4260 0708
E: samantha.dale@mbcemployment.com.au

APM
George Haddad P: 0428 099 845
E: george.haddad@apm.net.au

Campbell Page
P:1300 139 920

Max Solutions
P: 1800 603 503
E: employerservices@maxsolutions.com.au

Eurobodalla Job Shop
Rhonnie South
P: 02 4474 1296
M: 0436 635 834
E: rhonnie.south@esc.nsw.gov.au

Youth Employment Specialists

Includes pre-employment programs

Eurobodalla Job Shop
Rhonnie South
P: 02 4474 1296
M: 0436 635 834
E: rhonnie.south@esc.nsw.gov.au

Illawarra Yes
Daniel Bennett
P: 0408 937 070
E: daniel.bennett@businessillawarra.com

15-24 Youth Employment Specialists

Includes pre-employment programs

Mission Australia Transition to Work Brooke Gould
P: 0472 810 429
E: gouldb@missionsaustralia.com.au

ACSO - Transition to Work
P: 02 4286 5600
E: asco@acso.org.au

Indigenous Employment Specialists

Specialist organisations available to help with recruitment and support for indigenous people with tailored mentoring.

Connexions Nicole Smith
P: 0423 957 935
E: nicole@connexions.net.au

Yilabara Solutions Ainsley Aldridge P: 0438 304 518
E: ainsley.aldridge@yilabara.org.au

Illawarra Aboriginal Corporation (IAC) - Warrigal Employment
P: 02 4276 1878

Disability Employment Specialists

Disability employment specialists are experienced in supporting people with disability. These organisations also help employers to implement extra practices to support the employee in the workplace, if required.

Job Find Centres
Key Contact: Richard Hart
E: richard.hart@jobfind.com.au

atWork
Key Contact: Toni Losinno
E: tlosinno@atworkaustralia.com.au

Training + Skills Development Specialists

Training specialist services across the Illawarra and South Coast are available to help you.

Training Specialists

Training Services NSW Skills Brokers are available to support employers who would like to access funding and link to training organisations who can provide nationally recognised training for your staff through the Smart and Skilled Program.

Illawarra, Shoalhaven and Southern Highlands region

Michelle Klohs

P: 0411 511 908

E: michelle.klohs2@det.nsw.edu.au

Far South Coast and Capital region

Deb Everson White

P: 0467 956 830

E: Deborah.everson.white@det.nsw.edu.au

Traineeship and Apprenticeships Specialists

There are a number of specialist apprenticeship organisations who can support employers with information about wage incentives, contracts, qualifications, how to employ a trainee and apprentice and tailored mentoring for the trainee and apprentice.

Apprenticeship Support Australia

P: 1300 363 831

E: info@apprenticeshipsupportaustralia.com.au

Apprenticeship Careers Australia

Jenny Hirst

P: 0409 427 601

E: jenny.hirst@apprenticeshipcareers.com.au

Apprenticeship Careers Australia take on the hard work and administration of recruiting and employing an apprentice or trainee, so you can focus on running a successful business and training them to your specific needs.

MEGT

P: 1300 561 162

E: apprenticementoring@megt.com.au

VERTO

P: 1300 483 786

E: info@verto.org.au

TAFE NSW

TAFE NSW have many students completing their hospitality courses who are looking for work, contact the TAFE Student Services Managers who can assist:

Shoalhaven/Far South Coast

Disability

Keith Burke Head Teacher -Disability
E: keith.bourke@tafensw.edu.au

Age Care

Wendy Reilly -Age Care
E: wendy.really1@tafensw.edu.au

Nursing

Andrea Purnell
Team Leader Nursing and Allied Health
E: andreapurnell2@tafensw.edu.au

Julie Green
Head Teacher -Nursing
E: Julie.green30@tafensw.edu.au

South Coast College

South Coast College provides a range of training services to care sector employers that lead to much needed skills qualifications in Health, Aged Care, Disability and Business studies.

Sonja Castles
P: 1300 722 223
E: Sonja.castles@southcoastcolleges.edu.au

UOW College

UOW College are offering face-to-face classes at Wollongong UOW Campus. Traineeships in Individual Support and Aged Care can be undertaken across NSW.

Illawarra and Far South Coast

Individual Support and Aged Care

Liz Thomas, RTO Manager
ethomas@uow.edu.au

Nursing

Rachel Bilboe
Program Manager Nursing
rbilboe@uow.edu.au

Your organisation

Your details

If you think you should be included in this toolkit please get in touch

If you are an employment or training specialist who can assist disability, aged care and home care service employers and would like to be listed in this Toolkit please contact Tanya Southworth on tsouthworth@cigroup.org.au.

Programs Supporting Skills Development + Careers Pathways

Local Jobs Program

The Local Jobs Program for Illawarra and South Coast funded by Australian Government brings together expertise, resources, and access to funding at the local level to support job seekers, employers and their communities. The program has a focus on reskilling, upskilling and employment pathways and is part of supporting Australia's economic recovery from the COVID-19 pandemic.

For further information contact:

Andrew Wales
Employment Facilitator
P: 0497 832 330
E: andrew.wales@illawarrasouthcoastemployment.com.au

Sandra Gray
Support Officer Relationships
P: 0455 053 240
E: sandra.gray@illawarrasouthcoastemployment.com.au



Care Careers Project

The Care Careers project is an industry-led project for the Illawarra and South Coast of NSW (covering the LGAs of Illawarra, Southern Highlands, Shoalhaven, Eurobodalla, and Bega Valley) to raise the profile of jobs and careers in Disability, Aged Care and Home Services and create partnerships that support sustainable employment outcomes. As the fastest growing sector in the region, the care sector offers a diverse range of employment opportunities and careers that this project will promote for attraction purposes. The sector urgently needs to build a pipeline of suitable workers and address workforce skills shortages. Therefore, this project will also build collaborations and partnerships with the support of specialist partners who can help build a strong and skilled workforce now and into the future.

For further information contact:

Tanya Southworth
Policy and Project Officer - Care Careers
M: 0498 016 504
E: tsouthworth@cigroup.org.au



Simply click on the links to go directly to the resources you need.